

Section 2.11, Subcontractors, Paragraph 3 now reads:

If a proposer intends to subcontract portions of the work, the proposal should identify any subcontractor relationships and include specific designations of the tasks to be performed and staff to be provided by the subcontractor. Information required of the proposer under the terms of this RFP are also required for each subcontractor. Copies of any agreements to be executed between the proposer and subcontractor(s) should be included in the proposal.

Section 2.11, Subcontractors, Paragraph 3 changed to read:

If a proposer intends to subcontract portions of the work, the proposal should identify any subcontractor relationships and include specific designations of the tasks to be performed and staff to be provided by the subcontractor. It is in the Proposer's best interest to submit sufficient information for the State to evaluate proposed subcontractors who are an integral part of the contract. Copies of any agreements to be executed between the proposer and subcontractor(s) should be included in the proposal. The State reserves the right to request additional information.

Appendix F, Cost Proposal, Part 1 – Service Fees, Paragraph 2 now reads:

The Service Fees must include any and all costs the Contractor wishes to have included in the contractual arrangements with the State, including travel, to perform all of the requirements of the RFP. These costs are exclusive of recovery fees and ancillary services, which are addressed in Parts 2 and 3. The Service Fee column is the cost to run the program from Implementation/Start-up to end of the fiscal year (FY). If the program is already implemented, the Service Fee Cost is the total cost to run the program from the beginning of the FY to the end of the FY.

Appendix F, Cost Proposal, Part 1 – Service Fees, Paragraph 2 changed to read:

The Service Fees must include any and all costs the Contractor wishes to have included in the contractual arrangements with the State, including travel, to perform all of the requirements of the RFP. These costs are exclusive of ancillary services, emergency adjusting services during declared disasters approved by ORM, and recovery fees, all of which are addressed in Parts 2 and 3. The Service Fee column is the cost to run the program from Implementation/Start-up to end of the fiscal year (FY). If the program is already implemented, the Service Fee Cost is the total cost to run the program from the beginning of the FY to the end of the FY.

Appendix F, Cost Proposal, Part 2 (B) – Ancillary Services now reads:

The following ancillary services must also be provided by the Contractor, but due to the nature of the fees and/or difficulty in estimating these fees, ORM is providing a total amount based on past experience. Payment will be at actual cost.

Fees for Official Reports; Police Reports  
Medical Records and Reports for Third party Claims  
Mediation/Arbitration

Panel Fees on Medical Malpractice  
Court Reporter fees  
IME and Rehab Conference fees  
Professional Photography fees  
Miscellaneous Legal fees such as Depositions, Non-Expert Witnesses, etc.  
Salvage, Towing and Storage fees

Appendix F, Cost Proposal, Part 2 (B) – Ancillary Services changed to read:

The following ancillary services must also be provided by the Contractor, but due to the nature of the fees and/or difficulty in estimating these fees, ORM is providing a total amount based on past experience. Payment will be at actual cost.

Fees for Official Reports; Police Reports  
Medical Records and Reports for Third party Claims  
Mediation/Arbitration  
Panel Fees on Medical Malpractice  
Court Reporter fees  
IME and Rehab Conference fees  
Professional Photography fees  
Miscellaneous Legal fees such as Depositions, Non-Expert Witnesses, etc.  
Salvage, Towing and Storage fees  
Translation Services  
Transcription Services  
Credit Bureau Reports

Appendix F, Cost Proposal, add Part 2 (C) – Emergency Adjusting Services:

Emergency Adjusting Services must also be provided by the Contractor during declared disasters approved by ORM. The hourly rate the proposer expects to pay for adjusters during a declared disaster must be entered in Part 2 (C).

Appendix F, Cost Proposal, RFP Pages:

1. Replace the image of Part 2 (B) with the attached;
2. Add the attached image of Part 2 (C); and
3. Replace the Total Cost for 5 Year Contract page.

Appendix F, Cost Proposal, Excel Version:

The Excel spreadsheet version of APPENDIX F has been revised to include the new and updated pages and can be accessed at <http://doa.louisiana.gov/orm/rfp2009-claimslp.htm>. Use the revised Appendix F to submit your cost proposal.

Part 2 (B) – Ancillary Services

PART 2 (B) - Ancillary Service Fees	Year 1 (7/1/10 - 6/30/11)	Year 2 (7/1/11 - 6/30/12)	Year 3 (7/1/12 - 6/30/13)	Year 4 (7/1/13 - 6/30/14)	Year 5 (7/1/14 - 6/30/15)
	Total Yr Cost	Total Yr Cost	Total Yr Cost	Total Yr Cost	Total Yr Cost
IME and Rehab Conference Fees Court Costs paid separate from Legal Professional Photography Fees Miscellaneous Legal Fees: Depositions Non Expert Witnesses Court Reporter Fees Salvage, Towing and Storage Fees for Official Reports; Police Reports Medical Records/Reports for 3rd Party Claims Mediation / Arbitration Fees Panel Fees on Med Mal Claims Translation Services Transcription Services Credit Bureau Reports					
TOTAL FOR ALL SERVICES	\$ 2,273,670.00	\$ 2,387,345.00	\$ 2,506,712.00	\$ 2,632,050.00	\$ 2,763,650.00

Part 2 (C) – Emergency Adjusting Services

PART 2 (C) - Emergency Adjusting Services during Declared Disasters (Put your hourly rate for each year in yellow boxes)	Estimated ORM Unit Usage per Year	Year 1 (7/1/10 - 6/30/11)		Year 2 (7/1/11 - 6/30/12)		Year 3 (7/1/12 - 6/30/13)		Year 4 (7/1/13 - 6/30/14)		Year 5 (7/1/14 - 6/30/15)	
		Unit Rate	Total Yr Cost	Unit Rate	Total Yr Cost	Unit Rate	Total Yr Cost	Unit Rate	Total Yr Cost	Unit Rate	Total Yr Cost
SAMPLE	100	\$ 70.00	\$ 7,000.00	\$ 75.00	\$ 7,500.00	\$ 80.00	\$ 8,000.00	\$ 85.00	\$ 8,500.00	\$ 90.00	\$ 9,000.00
Emergency Adjusting Services (Unit= Hour)	6000		\$ -		\$ -		\$ -		\$ -		\$ -
TOTAL PER YEAR			\$ -		\$ -		\$ -		\$ -		\$ -

TOTAL Part 2 (C)	\$ -
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RFP #8042009CLAIMS-LP  
Claims Management and Loss Prevention Services  
Addendum #5 – Changes to RFP Requirements  
Page 5

Total Cost for 5 Year Contract

PART 1 - Implementation & Service Fees

		Service Fee	
Year 1	\$	-	
Year 2	\$	-	
Year 3	\$	-	
Year 4	\$	-	
Year 5	\$	-	
Sub Total	\$	-	
Implementation Cost \$	-		
TOTAL		\$	-

PART 2 (A)- Ancillary Service Fees

Year 1	\$	-	
Year 2	\$	-	
Year 3	\$	-	
Year 4	\$	-	
Year 5	\$	-	
TOTAL		\$	-

PART 2 (B)- Ancillary Service Fees

Year 1	\$	2,273,670.00	
Year 2	\$	2,387,345.00	
Year 3	\$	2,506,712.00	
Year 4	\$	2,632,050.00	
Year 5	\$	2,763,650.00	
TOTAL		\$	12,563,427.00

PART 2 (C)- Emergency Adjusting Services

Year 1	\$	-	
Year 2	\$	-	
Year 3	\$	-	
Year 4	\$	-	
Year 5	\$	-	
TOTAL		\$	-

PART 3 - Recovery Service Fees

Year 1	\$	-	
Year 2	\$	-	
Year 3	\$	-	
Year 4	\$	-	
Year 5	\$	-	
TOTAL		\$	-

TOTAL COST FOR ALL PARTS		\$	12,563,427.00
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